



Lake Francis Resort and Camp Rockin' U

Job Description

Job Title: Cabin Leader
Incumbent:
Classification:
Reports to: Support Staff

Position Purpose:

Cabin leaders are the primary caregivers for each camper. The Cabin Leader is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and daily living skills.

Essential Job Functions:

1. Assist in the direction, supervision, and organization of campers in their cabin, within activities and throughout the camp in order to meet the intended camper outcomes.
 - a. Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth.
 - b. Ensure campers are properly supervised at all times.
 - c. Be aware of and implement safety guidelines.
2. Participate in the development and implementation of program activities for campers within the mission and outcomes.
 - a. Responsible for leading and assisting with the teaching of activities
 - b. Actively participate in all program areas as assigned.
 - c. Provide for the progression of activities within the framework of individual and group interests and abilities.
 - d. Assist in program areas such as waterfront, all camp activities, arts and crafts, sports and games, and other camp activities as directed.
3. Maintain high standards of health and safety in all activities for campers and staff.
 - a. Provide the daily care of each camper within our supervision including recognition of personal health needs.

- b. Ensure that campers receive their medication as directed by the support staff.
 - c. Be aware of campers and staff needs and assist them with personal and/or health problems, and discuss with support staff when appropriate
 - d. Be aware of equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to support staff.
4. Be a role model to campers and staff in your attitude and behavior
 - a. Follow and uphold all safety and security rules and procedures.
 - b. Set a good example to campers and others in regard to general camp procedures and practices include but not limited to: sanitation, schedule, and sportsmanship.

Other Job Duties:

- Participate enthusiastically in all camp activities, planning, and leading those as assigned.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- Assist in the planning of any special events.
- Identify other tasks or duties that this position may be expected to perform but are not necessarily the primary focus of this position.

Relationships:

Create and maintain positive relationships with Lake Francis Resort and Camp Rockin' U Staff, Guests, and Campers

Equipment Used:

- Program Equipment
 - rock wall, segways, archery supplies, Pellet gun supplies, dirt scooters, boats, and paddle boards, pizza oven.
- Cleaning equipment
- Standard maintenance equipment (hammer, shovel, etc.)
- Fire protection equipment.

Qualifications:

- [Current](#) First Aid and CPR Certified [or willing to gain](#).
- Must submit health history record and examination form prior to first day of work.
- Ability to interact with all age levels.

Knowledge, Skills, and Abilities:

- Understand the development needs of youth.
- Ability to relate to youth and adults in a positive manner.
- Demonstrate knowledge and skill in program areas designated camp program areas.

Physical Aspects of the Job:

- Ability to communicate and work with groups participating and provide necessary instruction to campers and staff of all ages and skill levels.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to all areas and activities included in the camp program.

- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- Prolonged standing, some bending, stooping.
- Requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities;
- Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs.
- Ability to lift up to 50 pounds
- Willing to live in a camp setting and work irregular hours with simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.