

Teacher guide:

One day Field Trip

How to Register:

Email Mike “Rhody” Shanahan, mshanahan@ea.org

Answer these questions and return by email.

School or Group Name:

School’s Address

Point Person contact info: Phone number: Email:

1) Dates: We have available dates Starting in April to the end of May 2021. We recommend sending us three possible dates.

2)What classes are you interested in? For day trips you get a choice between 3 short class (1hr) or 1 full class (2hrs).

Number of students?

How many Chaperones will be coming? There is no added cost for Chaperones but we like to know how many plan to attend.

How will your group transport to our site?

A trail snack is provided. Are there any dietary/ food allergies?

Time of arrive_____ Time of departure_____

Questions?

Health Check for a day program:

Ask the students how are they feeling today,

“Have you or anyone in your household been sick lately?”

"Anyone having fever, chills, diarrhea or cough within the last 1 or 2 days?"

(We leave it up to your judgment if a student does reveal yes to either questions. Our goal is to help prevent communicable illness before the students board buses and are within close proximity of each other.)

Connect classroom learning to outdoor learning

Let us know what is happening in the classroom, so that we can make those connections. Also, let us know if you are interested in lessons that can be done prior to or after their field trip experience.

For a 2 day or 3 day Program:

How to Register:

Email Mike “Rhody” Shanahan, mshanahan@ea.org

School or Group Name:

School’s Address

Point Person contact info: Phone number: Email:

1) Dates: We have available dates Starting in mid March to the end of May 2021. We recommend sending us three possible dates.

2)What class are you interested in? (For day trips you get a choice between 3 short class (1hr) or 1 full class (2hrs).

How many Students are you bring?

How many Chaperones will be coming? There are no added cost for Chaperones but let us know how many will attend.

How will your group transport to our site?

Are there any dietary/ food allergies?

Time of arrival_____ time of departure_____?

Questions?

What a school needs to bring:

What kind of roles do the teachers have?

- 1) Before arriving to our site please have all health forms, any and all medications, and a cabin roster. We have the cabin map and fillable rosters forms.
- 2) We ask that all teachers attend all trail classes with the students. This way connecting what is being done in the field can be connected to what is happening in the classroom. We enjoy the student's "Ah- Ha" moments when teachers create these educational bridges.
- 3) Teachers know their students best and help with redirection of students. We also ask for one teacher to be our point admin person. This can range from helping with discipline issues and connecting with parents if the situation needs it.
- 4) There will also be times where teachers will help with lights out, night checks, shower time (as a point person to go to), and recreation time.
- 5) If a teacher would like to teach their own class at our site contact us.
- 6) It is optional for teachers to participate during Night programs.

What is the medic's role?

Medic/ nurse roles include:

- > Going through health forms, prep medications and identify food allergies
 - > Dispensing the proper medications at the right time
 - > Being a point person if medical issues (bigger than cuts and scrapes)
- Our staff all have First Aid and CPR training. Our local Fire Department call time is within 3 minutes. We encourage that each school brings a First Aid Kit to have available at night within the teacher cabins.
- A copy of each student's medical form will be kept on file in Accordance with American Camp Association (ACA).

Children needing to have an EpiPen or inhaler must carry it with them at all time. If the school or parent requests it, an assigned Adult Chaperone or teacher can carry it for them.

If a teacher wants to take on the medic role and fulfill a teacher's role too, please contact us.

What is included:

Our prices per student includes

For 32 students:

1 teacher

1 medic

4 adult chaperones

For 48 students:

2 teacher

1 medic

6 adult chaperones

Our cabins have 9 beds. We have bunk beds split into two rooms, (each room has 4 beds) along with a futon in the main room. Four or six adult chaperones comes out to one adult per 8 students. There must be at least one adult in each cabin.

Can we bring more Adult Chaperones than the minimum number?

Yes! Having a few more chaperones is a great idea. Things come up schedules may change and it is nice to have options that don't necessarily include the teachers needing to be in a student cabin.

Every additional adult for a
2 day program is \$30
3 day program is \$54

We highly recommend the adult chaperones are the same gender as the cabin of students. Talk to us if you are having problems getting the correct ratio.

What is not included:

Transportation is **not** included in this program.

Let us know how you plan to arrive so we can send you bus parking or chaperone driver parking instructions.

Also, we are flexible on when you arrive or depart based on bus schedules. We just hope it will be close to our schedules so we can maximize our time with your group.

Health Check for a multi day trip:

Questions:

Ask the students how are they feeling today,

"Have you or anyone in your household been sick lately?"

"Anyone having fever, chills, diarrhea or cough within the last 1 or 2 days?"

Temperature check: (if above 100, retake and if still above 100 they can attend after 24hrs of symptom or temperature is back in range, a refund will be issued).

Lice check

We leave it up to your judgment if a student does reveal yes to either questions.

If your school does not have thermometers or not sure how to conduct a lice check, then we can do them when you arrive. However, it is MUCH easier for parents to take their student home before getting on the bus than a parent having to drive up to camp to pick them up.

Our goal is to help prevent communicable illness before the students board buses and are within close proximity of each other.

What kind of roles does the adults have?

Without amazing Adult Chaperones this experience would not be possible. We ask that Adult Chaperones also fill out our health form. It is up to the school to have done background checks/ interviews for all Adult Chaperones.

Things to expect:

- 1) Adult Chaperones will be in cabins, helping the students get ready for the day, helping with time management during shower time, getting the students to bed on time. Adult Chaperones will also have meals with their cabin groups.
- 2) On trail Adult Chaperones will help redirect students who fall off topic. They will engage in the activities and help other students connect with nature.
- 3) It can truly take a village to make this program successful; therefore, there will be time each day to check in with a Night Naturalist. These meetings are times to brainstorm solutions to issues that might be happening in the cabin or on trail. It is a time to go over the schedule and what is happening next.
- 4) There will also be breaks! Separate shower times for Adult Chaperones when students are in class.

Outdoor Ed Camp Rules: The FACTS of Life!

We love our forest classroom and just like at any school we have expectations for students. Generally, students understand that as a school function if something is not okay at school it's probably not okay at Camp. So here is our **FACTS** of forest life that guides students to positive and responsible choices,

It can be helpful to review with your students before arrival.

FACTS

Fun = What am I doing to ensure that I, all my friends, and all the adults are having fun?

Attitude = Am I choosing to be positive, helpful, and respectful? To do the right thing? Am I helping others to stay positive, and to always be excited to be at Camp?

Community = How am I making this community better? Am I looking out for my friends? Keeping my cabin clean? Am I sharing food at the table? Am I treating the animals with kindness and respect?

Try New Things = Am I willing to do stuff that I've never done before? Do I encourage and support others to try new things, too?

Safety = How do I keep myself and other people safe? Am I getting enough sleep, and drinking water? Do I help my friends up a steep hill? Do I keep my eyes open when I'm near the lake?

Electronics

We ask that all students keep phone and other electronic valuables at home. We want an unplugged trip. We recommend if a student wants to pack a flashlight and an inexpensive camera they can. If you do send a disposable point and shoot camera, put

the camper's name on it and you may want to show the camper how it works.

For Adults we understand the phone can be the alarm clock, flashlight and camera. So we do ask to limit phone use at camp. With that in mind, cell phone coverage at camp is good, depending on your carrier. Wi-Fi is available for break times.

Food Service

We ask that schools send dietary information to camp at least **two** weeks prior to arrival.

Connect classroom learning to outdoor learning

Let us know what is happening in the classroom, so that we can make those connections. Also, let us know if you are interested in lessons that can be done prior to or after their field trip experience.